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PROVISIONAL AGENDA, ANNOTATIONS AND ELEMENTS FOR DECISIONS

PROVISIONAL AGENDA

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ANNOTATIONS AND ELEMENTS FOR DECISIONS

Item 1. Opening of the meeting

The transformation of the Governing Council of the United Nations Development Programme/the United Nations Population Fund into an Executive Board is being carried out in accordance with General Assembly resolution 48/162 of 20 December 1993. Until the transformation process has been completed and new rules of procedure have been adopted, the Executive Board may wish to follow the rules of procedure of the former Governing Council in such cases where the provisions of General Assembly resolution 48/162 are not sufficient.

Item 2. Election of the Bureau of the Executive Board

The Executive Board may wish to elect a Bureau consisting of a President and four Vice-Presidents with due account taken of the need to ensure equitable geographical representation. According to the previously established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 1994 should be elected from among the Board members of the group of Asian States.

ACTION TO BE TAKEN

Election of a President and Vice-Presidents for 1994.

Item 3. Adoption of the agenda

ACTION TO BE TAKEN

Adoption of the agenda, taking into account comments made by members of the Board.

Item 4. Organization of the work of the Executive Board

A table of subjects included in the agenda for 1993-1996 is provided in annex I.

A list of documents being prepared for 1994 is provided in annex II.

Following informal consultations, proposals will be offered for the organization of the work of the Board, including the regular sessions for 1994, the 1994 annual session, field visits and draft rules of procedure.

ACTION TO BE TAKEN

(a) Adoption of rules of procedure;

(b) Decision on agenda and timing of the regular sessions for 1994;

(c) Decision on venue, agenda and timing of the 1994 annual session;

(d) Decision on field visits.

Item 5. HIV and Development National Professional Officers
Documentation: DP/1994/5

In paragraph 23, section II, C, of its decision 93/35 of 18 June 1993, the Governing Council approved, in principle, the request to establish a limited network of up to 22 National Officer posts to support the role of the Resident Coordinator/Resident Representative in the national response to the HIV/AIDS pandemic, subject to:

(a) A joint review by United Nations Development Programme and World Health Organization/Global Programme on AIDS staff, in consultation with the Management Committee Task Force on HIV/AIDS coordination, with the view to securing early agreement on the functions to be performed by the officers;

(b) A review by the Council at its special session in February 1994, of the relevance of the posts, taking into account the report of the study called for in World Health Assembly resolution WHA 46.37 of 14 May 1993 and supported in Governing Council decision 93/14 of 18 June 1993, as well as the outcome of the joint review mentioned in subparagraph (a) above.

The report presented to the Executive Board (DP/1994/5) entitled "HIV and Development National Professional Officers" outlines the background and the process of consultations undertaken with the World Health Organization/Global Programme on AIDS and its Management Committee Task Force on HIV/AIDS coordination to secure agreement on the functions to be performed by the HIV and Development National Professional Officers. The report also contains the proposed terms of reference and the qualifications required of the HIV and Development National Professional Officers.

The consultations undertaken confirmed the need for the establishment of the network of HIV and Development National Professional Officers. The arrangement proposed is fully consistent with the objective of the study called for in World Health Assembly resolution 46.37, addressing the feasibility and practicability of establishing a joint and co-sponsored United Nations programme on HIV and AIDS.

The HIV and Development National Professional Officers will play a crucial role in assisting Governments to strengthen national capacity to identify, analyse and plan for the socio-economic causes and consequences of the epidemic and, in the interim before the establishment of the joint and co-sponsored United Nations programme on AIDS, in ensuring collaboration and coordination within the United Nations system and among all external support agencies.

ELEMENTS FOR A DECISION

The Executive Board confirms the approval of the establishment of a limited network of up to 22 HIV and Development National Professional Officers.

6. Other matters

Annex I

SUBJECTS ORIGINALLY INCLUDED ON THE AGENDA
OF THE GOVERNING COUNCIL, 1993-1996

	Years for consideration of subjects			
Annual report of the Administrator including, inter alia, information as requested in paragraph 1 of decision 92/2	1993	1994	1995	1996
Programme-level activities				
Environment and development	1993	1994	1995	1996
The activities of UNDP in combating HIV/AIDS	1993	1994	1995	
Women in development	1993		1995	
Regional economic integration	1993			
Non-governmental and grass-roots organizations	1993			
Management Development Programme	1993			
Special programmes of assistance				
Role of UNDP in the implementation of the United Nations New Agenda for the Development of Africa in the 1990s (In accordance with paragraph 12 of decision 93/17, the frequency of future reports will be considered in 1994.)	1993	1994		
Matters relating to the least developed countries	1993		1995	
Assistance to the Palestinian people	1993	1994	1995	1996
Humanitarian programme	1993	1994		
Programme planning and implementation				
Country, intercountry, global and Special Programme Resources programmes and projects	1993	1994	1995	1996
Matters relating to the programming cycles	1993	1994	1995	1996
Follow-up to General Assembly resolution 47/199	1993	1994	1995	
National execution and agency support costs	1993	1994	1995	1996

	Years for consideration of subjects			
National capacity-building a/	1993	1994	1995	1996
Programme management issues, including decentralization and the programme approach a/	1993	1994	1995	1996
Coordination a/	1993	1994	1995	1996
Evaluation	1993	1994	1995	1996
Issues relating to programme quality, impact, sustainability, efficiency and programme/project audits a/	1993	1994	1995	1996
Annual report of the Executive Director of the United Nations Population Fund	1993	1994	1995	1996
Status report on the implementation of the strategy for UNFPA assistance to sub-Saharan Africa	1993		1995	
Status report on the implementation of strategy to strengthen the capacity of the Fund to deal with issues concerning women, population and development	1993			
Progress made in and anticipated efforts for further decentralization		1994		
Progress made in the further implementation of General Assembly resolution 47/199	1993	1994	1995	
Feasibility of including maternal mortality as a criterion for determining priority country status			1995	
UNFPA: Programme-level activities				
UNFPA country and intercountry programmes	1993	1994	1995	1996
Work plan and request for programme expenditure authority	1993	1994	1995	1996

a/ Reporting on these items in 1994 will be undertaken in the framework of the annual report of the Administrator and the report on follow-up to resolution 47/199.

	Years for consideration of subjects			
Status of financial implementation of Governing Council-approved country programmes and projects	1993	1994	1995	1996
Implementation of the UNFPA-support costs arrangements	1993		1995	
Periodic report on evaluation activities		1994		1996
Review of the Fund's experience in implementing the priority country system	1993			
Collaborative programming activities with the World Bank and regional development banks	1993			
Global Initiative on Contraceptive Requirements and Logistics Management Needs		1994		
Update on the UNFPA Review and Assessment Study		1994		
Proposals on programme priorities and future direction of UNFPA			1995	
<u>UNFPA: Financial, budgetary and administrative matters</u>				
Annual financial review	1993	1994	1995	1996
Biennial budget estimates for administrative and programme support services	1993		1995	
Audit reports	1993	1994	1995	1996
Proposed revisions to the UNFPA financial regulations	1993			
<u>United Nations technical cooperation activities</u>	1993	1994	1995	1996
<u>Other funds and programmes</u>				
United Nations Development Fund for Women	1993		1995	
United Nations Capital Development Fund	1993	1994	1995	
United Nations Sudano-Sahelian Office	1993	1994	1995	
United Nations Revolving Fund for Natural Resources Exploration and United Nations Fund for Science and Technology for Development		1994		

	Years for consideration of subjects			
United Nations International Short-Term Advisory Resources (UNISTAR) and Transfer of Knowledge through Expatriate Nationals (TOKTEN)		1994		
United Nations Volunteers programme		1994		1996
Financial, budgetary and administrative matters				
Annual review of the financial situation (including trust funds)	1993	1994	1995	1996
Revised budget estimates for current biennium	1993	1994	1995	1996
Budget estimates for next biennium	1993		1995	
Audit reports	1993		1995	
Report on the status of management services			1995	
Financial regulations: Matters on which consensus has not yet been achieved	1993			
Procurement from developing countries	1993		1995	
Technical cooperation among developing countries	1993		1995	
Other matters				
Venue of the sessions of the Governing Council (In decision 93/40, the Council decided to defer further consideration pending the outcome of the restructuring of the economic and social sectors of the United Nations.)	1993	1994		
Proposal concerning location of UNDP and UNFPA headquarters	1993	1994		
Senior management structure	1993			
United Nations system regular and extrabudgetary technical cooperation expenditures	1993		1995	
Office for Project Services	1993	1994	1995	
The activities of UNDP in the Baltic States and the Commonwealth of Independent States	1993			
Rationalization of work	1993	1994	1995	1996

Annex II

DOCUMENTS ORIGINALLY REQUESTED BY THE GOVERNING COUNCIL FOR CONSIDERATION IN 1994

A. DOCUMENTS TO BE CONSIDERED AT THE FIRST REGULAR SESSION, 1994 (15-18 FEBRUARY 1994)

Provisional agenda annotations and elements for decisions	DP/1994/L.1
HIV and Development National Professional Officers	DP/1994/5
TSS-1 work programme for 1994-1995 (available for information only)	DP/1994/INF/1

B. DOCUMENTS ORIGINALLY REQUESTED BY THE GOVERNING COUNCIL FOR CONSIDERATION IN 1994

Annual report of the Administrator for 1993: Introduction	DP/1994/10
Annual report of the Administrator for 1993: Main programme record	DP/1994/10/Add.1

Note: The annual report of the Administrator for 1993 will contain information on the following subjects referred to in decision 92/2, paragraphs 1 and 2 (b-d and g):

(a) Implementation of country, regional, interregional, global and Special Programme Resources-funded programmes;

(b) Important highlights of activities of other funds and programmes;

(c) Significant steps taken by the United Nations Development Programme to follow up resolutions and decisions adopted by the General Assembly and by other organs and organizations of the United Nations system, especially resolutions dealing with operational activities for development of the United Nations system;

(d) Technical cooperation among developing countries;

(e) A progress report on the activities of the United Nations Development Programme in combating the human immune deficiency virus infection (HIV) and acquired immune deficiency syndrome (AIDS);

(f) Regional economic integration;

(g) Procurement from developing countries;

(h) Human Development Report;

(i) Reports of the Joint Inspection Unit of interest to the United Nations Development Programme;

(j) National capacity-building;

(k) Programme management issues, including decentralization;

(l) Coordination;

(m) Issues relating to programme quality, impact, sustainability, efficiency and programme/project audits.

Annual report of the Administrator 1993: Statistical annex	DP/1994/10/Add.2
Annual report of the Administrator for 1993: Subcontracts awarded	DP/1994/10/Add.3
Annual report of the Administrator for 1993: Major equipment ordered	DP/1994/10/Add.4
Annual report of the Administrator for 1993: Reports of the Joint Inspection Unit of interest to UNDP	DP/1994/10/Add.5
Humanitarian Programme (93/11, para. 9)	DP/1994/13
Progress report on measures taken and to be taken for the implementation of General Assembly resolution 47/199 (47/199, para. 51 and 93/16, para. 4)	DP/1994/22
Conceptual paper on issues relating to the sixth programming cycle (93/24)	DP/1994/20
Agency support costs (91/32, in particular para. 33, and 93/25, paras. 9 and 11) This will include the review of the functioning of the new agency support costs system (90/26, para. 22 and 91/32, para. 34); in accordance with 91/34, para. 4 as well as 93/6, para. 2, the sectoral support programme will be reviewed in this context.	DP/1994/23
Steps taken to integrate functions and eliminate duplication between the Department for Development Support and Management Services and the Office for Project Services: Report of the Secretary-General (93/42, para. 4)	DP/1994/27

Impact of the transfer of the Office for Project Services on the activities and functions of the United Nations Development Programme: Report of the Administrator (93/42, para. 13)	DP/1994/39
Proposal concerning location of United Nations Development Programme and United Nations Population Fund headquarters (93/41, para. 5)	DP/1994/38

UNDP country programmes:

Originally prepared for February: Albania and Slovakia

Originally prepared for June: Aruba, Bahamas, Barbados, British Virgin Islands, Czech Republic, Guyana, Islamic Republic of Iran, Kenya, Madagascar, Netherlands Antilles, Suriname, Trinidad and Tobago. In addition, the regional programme for Arab States and notes by the Administrator on Angola, Congo, Togo and Zaire.

Reports on mid-term reviews:

Originally prepared for February:

An overview	DP/1994/6
Mid-term review of the fifth country programme for Zambia	DP/1994/6/Add.1
Mid-term review of the fourth country programme for India	DP/1994/6/Add.2
Mid-term review of the fourth country programme for Indonesia	DP/1994/6/Add.3

Originally prepared for June:

An overview	DP/1994/41
Mid-term review of the fourth country programme for Cape Verde	DP/1994/41/Add.1
Mid-term review of the third country programme for China	DP/1993/41/Add.2
Progress and results of UNDP efforts in Somalia	DP/1994/3
Advancement of the fifth country programme for the United Republic of Tanzania (93/20, II)	DP/1994/15
Impact of the overall enabling environment of the Sudan on the implementation of the fourth country programme (93/20, III)	DP/1994/16

Assistance to the Union of Myanmar (93/21, paras. 4-5)	DP/1994/17
Assistance to the Palestinian people (93/19, para. 5)	DP/1994/14
Additional information regarding the request for "as if" LDC status from the Government of Albania (93/23, para. 1)	DP/1994/4
Environment and development (93/12, para. 8)	DP/1994/11
Role of UNDP in the implementation of the United Nations New Agenda for the Development of Africa in the 1990s (93/17, para. 12)	DP/1994/12
Mid-term review of (a) the programme planning aspects for the fifth programming cycle and (b) the resources available and the financial management of the fifth programming cycle (90/34, para. 1). This will include:	DP/1994/18
The level of the Operational Reserve (90/34, para. 16)	
The allocation for TSS-1 (91/32, para. 9)	
The issue of the regional indicative planning figure (91/30, para. 1); and	
Information on the implementation of Council decision 90/34, paras. 7-8 concerning capacity-building and capacity-strengthening in the six areas of focus (90/34, para. 9)	
Reviews of the subcategories of the Special Programme Resources allocations on the basis of which the Council may reallocate funds among categories and subcategories for the remainder of the fifth programming cycle (91/54, para. 17)	DP/1994/19
Information on any revised basic data relating to indicative planning figures for new recipients (93/22, para. 1)	DP/1994/21
Annual report on evaluation	DP/1994/24
Report on the study on feedback of evaluation findings (93/26, para. 3)	DP/1994/25
Report of the Secretary-General on United Nations technical cooperation activities (93/30, para. 8)	DP/1994/26

Information on the technical cooperation programme of the Department for Development Support and Management Services	DP/1994/26/Add.1
Other entities and programmes which engage in technical cooperation activities	DP/1994/26/Add.2
Statistical information for 1993	DP/1994/26/Add.3
United Nations Volunteers programme (92/2, para. 5(i) and 92/35, para. 12)	DP/1994/28
United Nations Fund for Science and Technology for Development and United Nations Revolving Fund for Natural Resources Exploration (92/2, para. 6)	DP/1994/29
Transfer of Knowledge through Expatriate Nationals (92/2, para. 6)	DP/1994/30
United Nations International Short-Term Advisory Resources (92/2, para. 6)	DP/1994/31
United Nations Sudano-Sahelian Office (93/33, paras. 5 and 7)	DP/1994/32
United Nations Capital Development Fund: Options and modalities for mobilizing additional resources as well as ways and means for closer cooperation with other multilateral financing institutions (93/32, para. 4)	DP/1994/33
Annual review of the financial situation, 1993 and an ex-post facto report on support costs (92/36, para. 6)	DP/1994/34
Net flow of contributions by donor and recipient Governments	DP/1994/34/Add.1
Summary financial information on all trust funds established by the Administrator since 1981	DP/1994/34/Add.2
Trust funds established by the Administrator in 1993	DP/1994/34/Add.3
Revised budget estimates for the 1994-1995 biennium, including the following:	DP/1994/35
(a) The experience gained with regard to elaborating the regional service centre concept (93/35, II, para. 9)	

(b) Implementation of paragraphs 15 and 16 of decision 93/35, II (93/35, II, para. 17)

(c) A comprehensive report on experience gained with the piloting of short-term, non-permanent contracts, including consultations held with the International Civil Service Commission (93/35, II, para. 30 and 92/37, para. 13)

Report of ACABQ on the revised budget estimates for the biennium 1994-1995 — DP/1994/36

Note: The item "audit reports" is biennial and will not be on the agenda for 1994. However, reporting concerning the accounts of the executing agencies will continue on an annual basis since not all agencies have biennialized their accounts in a manner similar to that of the United Nations. The following report and addendum will therefore also be prepared:

Audit reports: Summary of significant observations of the external auditors of the executing agencies on their 1992 accounts relating to funds allocated to them by UNDP — DP/1994/37

Audited accounts and audit reports of the executing agencies as at 31/12 1992 — DP/1994/37/Add.1

Note: The item "United Nations system regular and extrabudgetary technical cooperation expenditures" is biennial and will not be on the agenda for 1994. However, reporting will continue on an annual basis and the following report, including an addendum, will therefore also be prepared:

Information on United Nations system regular and extrabudgetary technical cooperation expenditures in 1992 — DP/1994/40 and Add.1

United Nations Population Fund

UNFPA: Report of the Executive Director for 1993 — DP/1994/44 (I-III)

UNFPA: Work plan for 1995-1998 and request for programme expenditure authority — DP/1994/45

UNFPA: Periodic report on evaluation activities — DP/1994/46

UNFPA: Global Initiative on Contraceptive Requirements and Logistics Management Needs — DP/1994/47

UNFPA: Update on the UNFPA Review and Assessment Study — DP/1994/48

UNFPA: Status of financial implementation of Governing Council-approved country programmes and projects	DP/1994/49
Assistance to the Government of Chad	DP/FPA/CP/..
Assistance to the Government of Zambia	DP/FPA/CP/..
Interim report on assistance to the Government of Equatorial Guinea	DP/1994/50
Interim report on assistance to the Government of Rwanda	DP/1994/51
Assistance to the Government of the Islamic Republic of Iran	DP/FPA/CP/..
Assistance to the Government of Maldives	DP/FPA/CP/..
Assistance to the Government of the Philippines	DP/FPA/CP/..
Assistance to the Government of Nicaragua	DP/FPA/CP/..
UNFPA: Annual financial review, 1993	DP/1994/52
UNFPA: Audit reports	DP/1994/53